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7th February 2020

Pupil Premium Uniform Scheme

Dear Parent/Carer,

I am writing to let you know about an initiative I hope will be of benefit to both your child and your family.

_____ currently brings in Pupil Premium funding from the government to our school. We would like to use some of this funding to assist families with the purchase of school uniform each academic year.

We are therefore offering to contribute up to £50 towards your child's uniform costs. Below I will outline how this will work:

- 1) The parent / carer will purchase the school uniform from Price & Buckland, our school suppliers. Please note, any purchases from other retailers such as supermarkets, e.g. Tesco's, etc., will not be eligible via this scheme.
- 2) Bring in the receipt/s of any uniform purchase/s to the school office with a brief covering letter asking for your purchase/s to be considered under the Pupil Premium Uniform Scheme.
- 3) The school will make a decision whether the receipt is eligible under the Pupil Premium Uniform Scheme.
- 4) Assuming that it is eligible, the school will pay up to the value of £50 via a cheque to you.
- 5) You may submit further receipts during the same academic year until a total of £50 has been awarded to you.
- 6) At the end of the academic year, any unspent money put aside for this scheme will be allocated for other activities/resources to support Pupil Premium children in the following academic year, i.e. it will not be carried over into the next academic year.
- 7) At the start of the next academic year, the scheme will reset and you will be able to claim for a further £50 towards your child's uniform cost.
- 8) If in the future your child no longer triggers Pupil Premium funding for the school, you will not be able to make any uniform claims via this scheme.

I hope that this is very welcome news. If you have any questions or comments, please don't hesitate in speaking to me.

Yours sincerely,

Simon Rance
Headteacher

